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## **Expectations for teachers, coaches, advisors, and activity leaders regarding students excused from class**

- Advisors and coaches should send out lists of students who will be participating in the game, event, or activity at least 3 days ahead of the day on which students will be excused.
- Teachers should arrange for students to complete work that they will miss either prior to or after the absence. Generally, students should not be asked to complete the missed work during class time.
- Teachers should understand that the check in sheet is not a place to deny students the opportunity to participate in the sport or activity. If a teacher has a concern about a student participating, he or she should discuss that with the coach or activity advisor.
- Coaches and event/activity advisors should encourage and expect students to complete the early release form the day prior to the event so as to avoid last minute check-in with teachers.