

MEMORANDUM

TO: Pastors, Principals and Site Supervisors

FROM: Susan A. Mayer

DATE: updated January 20, 2022

RE: Changes to the COVID-19 Prevention Program

Please remember that ALL employee illnesses must be reported immediately to me so that we can comply with the law on reporting information as required. Smayer@dioceseofmonterey.org or 831-247-1040.

There are some significant changes to the vaccine, isolation and quarantine rules and regulations. I want to bring you up to date regarding these new standards.

1. Vaccination standards. As of January 14, 2022, only employees who have received their booster shot are considered fully vaccinated. The only exception is if the employee is not booster-eligible (see more detail below).
2. Isolation standards for those who have tested positive for COVID-19. These standards apply REGARDLESS of vaccination status (i.e., this applies to every employee who tests positive for COVID-19).
 - a. Must be excluded from the workplace for at least five (5) days from the date of the positive test.
 - b. May return to work IF:
 - i. Symptoms are either not present or are resolving AND
 - ii. The employee has a negative ANTIGEN test taken on day 5 or later¹ AND
 - iii. The employee must wear a mask for an additional five (5) days – 10 days after the positive test date.
 - c. If the employee does not test on Day 5 or later (for whatever reason), he/she may return to work after ten (10) days from either onset of symptoms or positive test (use the date the sample was taken not the date the results were received) whichever is earlier. HOWEVER,
 - i. If the employee has a fever, he/she cannot return to work until he/she is fever-free (without using a fever reducing medication).
 - ii. If the employee continues to have symptoms, he/she may not return to work until 10 days have elapsed since the positive test was collected (i.e., the date the test was taken, not the date of the result).

¹ The test may NOT be self-administered and self-read. Your employee may go to a testing site to get an Antigen test which will give you a laboratory report. Alternatively, your employee may use a home kit, but he/she will have to either take the test in your presence or administer and read it on a video conference platform such as FaceTime, Zoom or RingCentral. This rule applies each time there is a reference to taking a test in this memo.

3. Quarantine Standards for those exposed to COVID-19.
 - a. Vaccinated and boosted employees do not have to quarantine AS LONG AS they:
 - i. Take an ANTIGEN test taken on Day 5 after the exposure (the day after the exposure is day 1) that is negative AND
 - ii. Wear a face covering (indoors and outdoors) for 10 days from the date of the exposure.
 - iii. If they cannot test on Day 5 (for whatever reason), they must wear a face covering (indoors and outdoors) for 14 days from the exposure and maintain a six-foot distance from others at all times.
 - b. Considered unvaccinated (e.g., unvaccinated or no booster, if booster eligible).²
 - i. Must be excluded from the workplace for five (5) days
 - ii. If wish to return before 10 days³, have a negative ANTIGEN test on Day 5 AND
 - iii. Have no symptoms. If the person has symptoms, he/she must be treated as COVID-19 positive (see above).
 - iv. If the employee does not test on Day 5 or later (for whatever reason), he/she must remain excluded for 10 days from the date of the exposure.

If an employee cannot work because he/she is isolating or quarantining and he/she does not have enough sick time, please call me to discuss.

²If someone in your employee's household has COVID-19 and your employee is not vaccinated or has not received the booster if eligible, he/she must quarantine for at least 5 days from the household member's last day of isolation (isolation please see above for that timing). If someone else in your employee's household becomes infected, then your employee's quarantine restarts and begins the day after the second household member's isolation ends. If the infected household member is completely separated from non-infected household contacts (stays under a different roof, RV, etc.), the non-infected household members can start their quarantine on the day of the separation.

³ We can require the employee to test. Call me if you would like more information.

Please see the table below regarding who is booster-eligible. If an employee is booster eligible and has not received the booster, he/she is considered unvaccinated for isolation and quarantine purpose.

COVID-19 vaccine	Primary vaccination series	When does a person become booster-eligible	Which vaccine booster dose to receive
Moderna or Pfizer-BioNTech	1st and 2nd doses	6 months after 2nd dose	Any of the COVID-19 vaccines authorized in the United States may be used for the booster dose, but either Moderna or Pfizer-BioNTech are preferred.
Johnson and Johnson [J&J]/Janssen	1st dose	2 months after 1st dose	Any of the COVID-19 vaccines authorized in the United States may be used for the booster dose, but either Moderna or Pfizer-BioNTech are preferred.
World Health Organization (WHO) emergency use listing COVID-19 vaccine	All recommended doses	6 months after getting all recommended doses	Single booster dose of Pfizer-BioNTech COVID-19 vaccine
A mix and match series composed of any combination of FDA-approved, FDA-authorized, or WHO-EUL COVID-19 vaccines	All recommended doses	6 months after getting all recommended doses	Single booster dose of Pfizer-BioNTech COVID-19 vaccine

Please include this memo in your COVID-19 Prevention Plan as an update.

Exposed to COVID-19 Decision Tree

