

Assistant Principal for Academics

Mission College Preparatory Catholic High School is a diocesan secondary school serving 288 students, located in San Luis Obispo, CA. Founded in 1927, the school currently enjoys thriving programs and a highly regarded academic reputation, largely resulting from a qualified and experienced faculty, a supportive parent community, and motivated students – all who work in partnership within our distinctive culture of care and accountability. MCP's college acceptance rate is 98% over the last 8 years, and 100% for the past 3 years. In the spring of 2009, our students scored an 81% Advanced Placement pass rate in 196 tests, taken across 8 subject areas (every Advanced Placement student is required to take the test).

MCP seeks an Assistant Principal for Academics to support our growth and momentum and chart the course for intentional and strategic success going forward. The Assistant Principal for Academics at MCP shares school management responsibilities with the Assistant Principal for Activities & Athletics, as well as with the Principal. The Assistant Principal for Academics is supported by the Registrar, the Director of Student Services/College Counseling, the Director of Instruction and Professional Development, as well as with Department Chairpersons – and reports to the Principal. The position itself holds tremendous growth capacity for the candidate who seeks a wide range of administrative experiences in a Catholic school setting and who desires to work in a growth-oriented, creative environment.

The successful candidate can support and enhance the mission of MCP, has educational experience in a Catholic school setting, teaching expertise, fluency with current educational/curricular/instructional trends, the desire and competency to provide leadership in an academic and college prep environment, literacy with instructional technology, professional development experience, supervisory, planning, and problem-solving skills, the ability to work collaboratively with school stakeholders, an aggressive work-ethic, and a capacity for autonomy and independence.

Please send cover letters and resumes to: Mission College Prep, c/o Susie Lock, Administrative Assistant/Registrar, 682 Palm Street, San Luis Obispo, CA 93401. Or respond electronically to slock@missionprep.org. Inquiries can be made by phone at 805.543.2131 x401.